

Delaware Housing Assistance Program: Self-Employment Verification

If the tenant is self-employed and cannot provide documentation such as layoff notice, or documentation of unemployment benefits, this form, along with documentation of income loss, may be used to verify self-employment. This form must be submitted via the DE HAP Application Portal. It may be electronically signed or printed, signed and scanned or an image file submitted.

Applicant Information

Name: _____

Address: _____ City, State, ZIP: _____

Phone: _____ Email: _____

Self-Employment Information

Business Name: _____

Address: _____ City, State, ZIP: _____

Phone: _____ Business Type: _____

Description of how business has been impacted as a direct result of COVID-19 pandemic:

Prior income: \$ _____ Per: _____

Current income: \$ _____ Per: _____ Effective date: _____

Documentation of income loss described must be provided. This can include documentation of receipt of unemployment benefits, 2019 tax returns and more recent evidence of income loss such as ledgers, statements showing deposits, or other documentation of pre- and post-COVID income.

Authorization

Please sign below to certify that the information presented in this form is true and correct, to the best of your knowledge, and is not submitted for any fraudulent, improper, or illegal purposes. By signing this form, you also agree that a representative from Delaware State Housing Authority (DSHA) may contact you regarding any questions or need for further information.

Applicant Signature: _____ Date: _____

Electronic Signature acceptable.